

Special Meeting – June 16, 2025

The Taunton Retirement Board (the “Board”) met at 9:00 a.m. today at the retirement board offices, 104 Dean St., Suite 203, Taunton, MA with Chairman Dennis M. Smith presiding and board members Barry J. Amaral, Thomas A. Bernier, Gill E. Enos and Ian D. Fortes in attendance.

Roll Call

All members were present at the 9:00 a.m. roll call.

Also present were:

Paul J. Slivinski, Executive Director

Karen Medeiros, Asst. Exec. Director

Travel Expense

The Board reviewed Jana Tremblay’s hotel bill from attending the MACRS conference because the rate was higher than the other staff members that attended. After discussion, the Board voted as follows:

On the motion by Enos, seconded by Fortes it was unanimously

VOTED: to approve and pay Jana Tremblay’s MACRS hotel bill.

VOTE: 5-0-0

Board Draft Policies

The Board reviewed policies for travel conduct and general office conduct and provided this to each retirement staff member. After review, the Board voted as follows:

On the motion by Enos, seconded by Amaral it was unanimously

VOTED: to approve office conduct policy.

VOTE: 5-0-0

On the motion by Enos, seconded by Fortes it was unanimously

VOTED: to approve travel conduct policy.

VOTE: 5-0-0

Staff Contracts, Compensation, Time & Attendance

The Board met to review contracts, compensation and time & attendance for retirement staff employees.

After review and discussion, the board offered a retroactive wage increase of 2% effective 01/01/2025 for all staff as well as an increase & merit adjustment on 07/01/2025 as follows:

Effective July 1, 2025

Executive Director \$146,697.61

Assistant Executive Director \$96,452.15

Administrative Assistant \$68,120.88

Office Clerk \$53,001.09

The Board noted that all retirement staff will undergo annual performance reviews each January. The next review is to take place in January 2026 to determine possible compensation increase effective 01/01/2026.

The Board also wants to institute a time & attendance policy and to utilize the City of Taunton’s program with Harper’s payroll system. The policy will require retirement staff to report time off requests thru the city’s program in order to maintain accurate balance-accruals for sick, vacation & personal time and also to install a scanning device and have staff swipe in and out at the beginning and end of each day.

On the motion by Amaral, seconded by Bernier, it was unanimously

VOTED: to approve the salary increases and the new policies.

VOTE: 5-0-0

There being no further business to come before the board, it was voted to adjourn at 10:00 a.m.

APPROVED BOARD OF RETIREMENT

Barry J. Amaral, Appointed member

Thomas A. Bernier, Elected member

Gill E. Enos, Mayoral appointed member

Ian D. Fortes, Ex-officio member

Dennis M. Smith, Elected member/Chair

Paul J. Slivinski, Executive Director

Karen Medeiros, Asst. Ex. Director