

**Regular Meeting – August 23, 2017**

The Taunton Retirement Board (the “Board”) met at 1:05 p.m. today at 104 Dean Street, Suite 203, Taunton, MA with Chairperson Ann Marie Hebert presiding and board members Gill E. Enos, Dennis M. Smith, Peter H. Corr, and Barry J. Amaral in attendance.

**Roll Call**

All members were present at the 1:05 p.m. roll call.

Also present were:

Paul J. Slivinski, Executive Director

Greg McNeillie, Investment Consultant – Dahab Associates

Atty. Christopher Collins

Atty. Ron Belluso & Olga Chaves

**REGULAR BUSINESS:**

**Minutes** – from the July 26, 2017 regular meeting.

On the motion by Enos, seconded by Smith, it was unanimously

**VOTED:** to approve the minutes.

VOTE: 5-0-0

**Warrants** – #65 to #72 for 2017.

On the motion by Enos, seconded by Smith, it was unanimously

**VOTED:** to approve the warrants.

VOTE: 5-0-0

**New members** of the system to date:

- Alan Dias-Martin, School, Group 1, 9+2%
- Vanessa Cruz, TNH, Group 1, 9+2%
- Mandeep Suri, TNH, Group 1, 9+2%

On the motion by Enos, seconded by Corr, it was unanimously

**VOTED:** to approve the new members.

VOTE: 5-0-0

**Refunds/transfers** subject to D.O.R. liens:

- Maria DaVeiga (TNH)
- Miaisha Murrell (School)
- Esmeralda Silva (School) Transfer to State (retiring from State with dual service)
- Saulina Ferreira (School) Transfer to State (retiring from State with dual service)

On the motion by Enos, seconded by Smith, it was unanimously

**VOTED:** to approve the refunds & transfers.

VOTE: 5-0-0

8/23/17 – Regular Meeting

**Retirement/survivorship** applications:

- Carol Mendonca, Superannuation, Group 1, 10/15/17
- Carla Vieira, School, Group 1, 9/1/17
- Frank Monteiro, School, Group 1, 12/2/2017

On the motion by Enos, seconded by Corr, it was unanimously

**VOTED:** to approve the retirements.

VOTE: 5-0-0

**Deaths**

- Sydney Mros (TMLP) Ordinary Disability – Option A, deceased 08/04/2017 – Section 101 Survivorship payable to surviving spouse Madeline Mros (\$12,000/year). Member retired 02/29/1964-before the cut-off date of 12/30/1971 to be eligible for Section 101 benefits.
- Robert Cammarata (Human Services) Superannuation, deceased 08/12/2017-Option C survivorship to ex-spouse Gail Fitzgerald

On the motion by Corr, seconded by Smith, it was unanimously

**VOTED:** to acknowledge deaths, approve Section 101 benefits for Madeline Mros and place on file.

VOTE: 5-0-0

**Make-up/redeposits** and liability for creditable service: there were none.

**PERAC** Memo's and correspondence:

- PERAC Memo #24/2017 – Cost of Living Increase for Supplemental Dependent Allowance Paid to Accidental Disability Retirees and Accidental Death Survivors

On the motion by Enos, seconded by Smith, it was unanimously

**VOTED:** to receive and place on file memo #24/2017.

VOTE: 5-0-0

- PERAC Memo #25/2017 – The Repeal of G.L.c.32, s 90G3/4

On the motion by Enos, seconded by Smith, it was unanimously

**VOTED:** to receive and place on file memo #25/2017.

VOTE: 5-0-0

- PERAC Memo #26/2017 – Access to PROSPER

On the motion by Enos, seconded by Smith, it was unanimously

**VOTED:** to receive and place on file memo #26/2017.

VOTE: 5-0-0

- PERAC Memo #27/2017 – Reinstatement to Service under G.L.c. 32 s 105

On the motion by Enos, seconded by Smith, it was unanimously

**VOTED:** to receive and place on file memo #27/2017.

VOTE: 5-0-0

- PERAC Pension Forfeiture Listing

On the motion by Smith, seconded by Enos, it was unanimously

**VOTED:** to receive and place on file.

VOTE: 5-0-0

8/23/17 – Regular Meeting

**Investments** & accounting:

- Accounting reports for m/e 06/30/2017 - Trial Balance, Cash Receipts & Disbursements, and Journal Entries. Also Bristol County Savings Bank Checking account statement and reconciliation as of 06/30/2017. After the Board's full review of all reports, it was voted as follows:

On the motion by Enos, seconded by Corr, it was unanimously

**VOTED:** to approve the accounting reports and bank statement reconciliation.

VOTE: 5-0-0

- Investments Purchased (\$15,610,881.31) & Sold \$14,067,877.64 for m/e 06/30/2017

On the motion by Enos, seconded by Smith, it was unanimously

**VOTED:** to approve the purchases and sales.

VOTE: 5-0-0

**Funding & Budget requests:** There were none.

**Travel, Education** & Conferences:

- PERAC Fall Symposium – Sept. 14, 2017, Holy Cross College; MACRS Fall Conference October 1-4, 2017, Springfield, MA.; and PERAC Staff training October 17, 2017 Hyannis.

On the motion by Smith, seconded by Amaral, it was unanimously

**VOTED:** to authorize board members and staff to attend all training sessions and conference meetings.

VOTE: 5-0-0

**Legal** matters:

- Review legal expenses of \$ 3,022.00 for m/e 07/31/2017 for Atty. Michael Sacco.

On the motion by Smith, seconded by Amaral, it was unanimously

**VOTED:** to approve the legal expenses.

VOTE: 5-0-0

**Executive Director's report:**

- Nominations for board member election-Nov. 2, 2017. Ex. Director reported that two members qualified as candidates to run in the election: Dennis M. Smith (Incumbent) and Thomas A. Bernier. Ballot packages will be sent to the printer and mailed in mid-October 2017 to all members.

On the motion by Enos, seconded by Corr, it was unanimously

**VOTED:** to accept and certify the nominations of the two candidates.

VOTE: 4-0-1 (*member Smith abstaining*)

- Xerox Copier lease expires October 30, 2017. Ex. Director and the Board reviewed two (2) proposals for a new 36-month copier lease from Xerox and Ricoh.

On the motion by Enos, seconded by Smith, it was unanimously

**VOTED:** to select the lowest qualified bidder – Ricoh.

VOTE: 5-0-0

8/23/17 – Regular Meeting

**OLD BUSINESS:** There was none.

**NEW BUSINESS:** There was none.

The Board discussed setting dates for the November & December 2017 meetings but will wait until a future meeting to decide.

**Executive Session:**

At 1:33 p.m., Chairperson Hebert entertained a motion by Enos, seconded by Smith to go into Executive Session pursuant to M.G.L. c. 30A, s. 21(a)(3) to review the disability retirement applications of Chad Larivee and Olga Chaves. The Board noted that it would reconvene in open session following the executive session. VOTE: 5-0-0

A roll call vote was taken and recorded as follows: Member Amaral “YES”; Member Enos “YES”; Member Corr “YES”; Member Hebert “YES”; Member Smith “YES”

*(The minutes of the executive session are kept in a separate minute book)*

**Open Session 1:44 p.m.**

On the motion by Enos, seconded by Amaral, it was unanimously

**VOTED:** to record votes from executive session in open session.

VOTE: 5-0-0

On the motion by Enos, seconded by Smith, it was unanimously

**VOTED:** to request PERAC to convene a medical panel to examine Chad Larivee for Ordinary disability retirement.

VOTE: 5-0-0

**Executive Session:**

At 1:47 p.m., Chairperson Hebert entertained a motion by Enos, seconded by Smith to go into Executive Session pursuant to M.G.L. c. 30A, s. 21(a)(3) to review the disability retirement applications of Olga Chaves. The Board noted that it would reconvene in open session following the executive session. VOTE: 5-0-0

A roll call vote was taken and recorded as follows: Member Amaral “YES”; Member Enos “YES”; Member Corr “YES”; Member Hebert “YES”; Member Smith “YES”

*(The minutes of the executive session are kept in a separate minute book)*

**Open Session 1:50 p.m.**

On the motion by Enos, seconded by Smith, it was unanimously

**VOTED:** to record votes from executive session in open session.

VOTE: 5-0-0

On the motion by Enos, seconded by Smith, it was unanimously

8/23/17 – Regular Meeting

**VOTED:** to request PERAC to convene a medical panel to examine Olga Chaves for accidental disability retirement.

VOTE: 5-0-0

The Board met with Greg McNeillie of Dahab Associates to review investment related matters.

### **Performance Evaluation Q/E 06/30/2017**

The Board and Mr. McNeillie discussed performance thru q/e 06/30/17. All managers are performing within their guidelines and benchmarks except for Victory Capital Mgmt. mid-cap growth equity and some underperformance from Glovista (emerging market equity) and Denver (Intl small-cap equity) Investments. (RFP to be issued later in the year for international equity)

The portfolio return +3.3% for the quarter versus the policy index of +3.0%. On a YTD basis, assets returned +7.9% for the quarter versus the policy index of +7.5%.

On the motion by Enos, seconded by Smith, it was unanimously

**VOTED:** to terminate Victory Capital Mgmt. within 30 days to allow State Street Bank to match securities with Frontier Capital mid-cap growth fund. Any remaining securities to be sold by Victory capital and reinvested with Frontier.

VOTE: 5-0-0

*Member Amaral excused at 2:30 p.m.*

### **Multi-Asset Class Index Funds**

The Board and Mr. McNeillie reviewed a final chart to liquidate and re-allocate investments to be invested in various index funds.

### **Securities Litigation name change**

Ex. Director reported that securities litigation firm, Berman Devalerio, has changed its name to Berman Tabacco.

### **Annual Manager review schedule**

The Board and Mr. McNeillie discussed setting dates for annual manager reviews with possible Thursday dates in November and December. Mr. McNeillie will work on a draft schedule and report back to the Board.

### **Bank Custody Services**

The Board discussed the two finalists – State Street Bank and People’s Bank – for bank custody services. Member Enos noted that State Street Bank reps. did not report back to the board regarding the reasons fees were previously increased during the current contract term and wanted to know why the fees went up? After further discussion, the Board voted as follows:

On the motion by Smith, seconded by Corr, it was unanimously

**VOTED:** to table the selection of a new bank custodian for another month.

8/23/17 – Regular Meeting

VOTE: 5-0-0

There being no further business to come before the Board, it was voted to adjourn at 3:05 p.m.

APPROVED BOARD OF RETIREMENT

\_\_\_\_\_  
Ann Marie Hebert, Ex-Officio, Chairperson

\_\_\_\_\_  
Paul J. Slivinski, Executive Director

\_\_\_\_\_  
Dennis Smith, Elected Member

\_\_\_\_\_  
Barry Amaral, Appointed Member

\_\_\_\_\_  
Peter H. Corr, Elected Member

\_\_\_\_\_  
Gill E. Enos, Appointed Member